

How to Sign Up for Proof

A step-by-step walkthrough

Creating a Proof account is the first step for title agents preparing to participate in remote online notarization transactions. Completing account setup allows your agency to start coordinating and executing remote online notarization workflows within the Proof platform.

This guide walks through the account registration process so settlement teams understand how to establish their organization and begin accessing the platform.

01 **Navigate to account registration**

To begin, go to the Proof [registration experience](#). Title agents can start the process by navigating to the Proof pricing or sign-up page and selecting the option to create an account from any tier.

02 **Enter your business and user information**

During registration, you will be prompted to provide required details about yourself and your organization. You will be asked to provide your name, business email, and create login credentials, as well as review and accept Proof's Terms of Service and Privacy Policy. This information establishes your user profile and creates your title agency's account within the platform.

03 **Enter organization information**

If your organization does not yet have an account, you may be prompted to enter company information during registration. This may include your agency's business profile details, such as company name and location, to establish your organization within the platform and enable transactions to be routed appropriately.

04 **Select operating states and underwriters**

As part of account setup, title agents indicate the states in which they operate and the title insurance underwriters they work with. This information helps determine whether property transactions are eligible for fully online or hybrid remote online notarization workflows.

05 Configure payment method

You will be prompted to select a payment method for notarization transactions. Available options may include:

- Credit card
- Bank account
- Recipient-paid transactions

Complete this step to continue account setup. Title agents will not be charged for lender initiated transactions; those will be charged to the lender.

06 Invite additional team members (optional)

During registration, you may invite other members of your organization to join the account. If you prefer to do this later, you can skip this step and proceed with initial setup.

07 Access your account

Once registration steps are complete, your account is created and accessible. You can log in and begin using the platform to support remote online notarization transactions.

Getting started

With your account established, your agency can begin preparing transactions and participating in remote online notarization workflows.

Additional users, permissions, and transaction settings can be configured within the platform as your organization begins onboarding.

About Proof

Proof connects trusted identity to high-stakes digital actions. Organizations use Proof to verify identity, authorize actions like signing and notarization, and preserve defensible records they can stand behind. Proof operates the Notarize Network, the largest on-demand network of trusted notaries available 24/7. Learn more at proof.com.